

## **PUBLIC NOTICE**

### **Philippine Embassy, Amman**

**NOTICE IS HEREBY GIVEN** that the Philippine Embassy in Amman is inviting qualified firms to submit proposals for legal services for a one (1) year period commencing on 01 January to 31 December 2020. Proposals must be submitted to Philippine Embassy, on or before 30 January 2020 closing time by 12:00 noon.

The Philippine Embassy desires to have the Attorney perform certain legal services for the Embassy, as set forth herein, and the Attorney is willing to perform such services and is duly organized and licensed to engage in the practice of law in the Hashemite Kingdom of Jordan with the following scope of legal services:

1. Render to the Embassy, its officers and staff, and to persons referred by the Embassy (i.e. Filipinos in distress) the following legal services:
  - a) Legal consultation;
  - b) Written legal opinion in the English language on all matters involving the laws and regulations of Jordan;
  - c) Act as legal counsel, including initiating appropriate legal proceedings or defending against complaints or charges; preparing and filing necessary pleadings and other papers; and appearing before the police, prosecutor, courts, tribunals or agencies of Jordan, for civil cases, administrative cases, labor cases, criminal cases, or other types of legal proceedings, from initial police or other investigation, including amicable settlement or mediation, up to the highest stage of court (i.e., Court of First Instance to Supreme Court) in Jordan.

The types of cases to be handled by the Attorney shall include, but shall not be limited to the following:

- Police investigation and criminal cases;
- Claims for blood money;
- Claims for unpaid wages and end of service benefits;
- Cases arising from employer-employee relationships;
- Travel ban, passport retrieval, and other immigration matters relating to the issuance of exit visa and repatriation of Filipinos; and
- All other cases as may be referred by the Embassy.