



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

AMMAN

RFQ No. 11-2020

REQUEST FOR QUOTATION

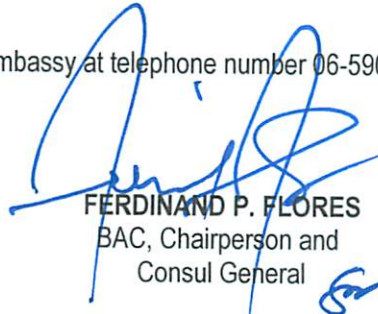
The Philippine Embassy in Amman, Hashemite Kingdom of Jordan will undertake procurement of Office Supplies through Small Value Procurement under Negotiated Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Procurement of Office Supplies
- Specifications : Please see attached Annex "A"
- Approved Budget For the Contract : One Thousand Seven Hundred Fifty Jordanian Dinars (JoD 1,750.000)
- Delivery Date: : Within seven (7) days upon issuance of Notice to Proceed
- Terms and Conditions :
1. Bidders shall provide correct and accurate information, such as name of company, address, email address, name of contact person, and telephone number as required in the attached form.
 2. All quotations exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.
 3. Award of Contract shall be issued to the lowest calculated and responsive bid which complies with technical specifications and other terms and conditions.
 4. Price quotation to be denominated in Jordanian dinar shall include all taxes, duties and/or levies payable.
 5. The Embassy reserves the right to reject any and all quotations, declare a failure or not to award the contract for any justifiable and reasonable grounds.

Interested bidders may submit their price quotation (please see sample ANNEX "A") not later than 22 February 2020 at 12 noon.

Open quotations may be submitted directly to the Embassy with address at Villa No.1 and No. 12, Al Halab Street corner Al Sulayman Al Bilbeesi St., Abdoun, Amman, Hashemite Kingdom of Jordan or through email at amman.pe@dfa.gov.ph

For further information, please contact the Philippine Embassy at telephone number 06-590 1730.


FERDINAND P. FLORES
BAC, Chairperson and
Consul General

Amman, Jordan, 18 February 2020

Villa No. 1 and No. 12 Halab St. corner Al Suleiman Al Bilbeesi St., Abdoun, Amman,
Hashemite Kingdom of Jordan

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<http://www.ammanpe.dfa.gov.ph> Email amman.pe@dfa.gov.ph

PRICE QUOTATION FORM

The Philippine Embassy
 Villa No.1 and No 12, Al Halab St.,
 Corner Al Sulayman Al Bilbeesi St.,
 Abdoun, Amman, Hashemite Kingdom of Jordan

Sir:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the items, as follows:

DESCRIPTION	UNIT	QUANTITY
CORRECTION TAPE, 60 m	PC	25
CUTTER KNIFE, HEAVY DUTY	pc	3
DATER, MINI, manual	pc.	2
FOLDER – PLASTIC – A4, clear cover, blue/black	pc	50
FOLDER – CLEARBOOK – A4 100/pack	pack	5
GLUE – ALL PURPOSE, 118 ml	pc	6
GLUE STICK (Paste), 15g.	pc	48
HARD FILE FOLDER W/ 2 HOLES - BIG, 3"	pc	20
HARD FILE FOLDER W/ 2 HOLES – MEDIUM, 2"	pc	5
HARD FILE FOLDER W/ 2 HOLES – SMALL, 1"	pc	6
IN/OUT TRAY	pc	1
MAGAZINE FILE BOX with close ends	pc	2
NOTE BOOK – STENOGRAPHER (70 sheet), 7 X 9"	pc	12
Paper Bond A4, 80 gsm (500 sheets/ream)	ream	225
Paper Bond, Legal, 80 gsm (500 sheets/ream)	ream	2
Paper Bond, A4, 80 gsm (500 sheets/ream) , light green	ream	3
Paper Bond, A4, 80 gsm (500 sheets/ream) light blue	ream	3

Paper Bond, A4, 80 gsm (500 sheets/ream) ,light pink	ream	3
PEN-BALLPEN, REGULAR - BLACK	pc	20
PEN-BALLPEN, REGULAR - BLUE	pc	25
PEN – SIGN PEN, 0.7 BLACK 12/BOX	box	1
PEN – SIGN PEN, 0.7, BLUE 12/BOX	box	6
RECORD BOOK, 200 pages, 29.7 X 21 cm	pc	3
RUBBER BAND(100/box)	pack	2
SCISSORS, lenght, 7.5 inches	pair	4
SHARPENER, Pencil, manual	pcs.	1
STAPLE WIRE – STANDARD, No. 6	pc	50
STAPLER – HEAVY DUTY STANDARD	pcs.	5
TAPE – MASKING TAPE – 1"	roll	10
TAPE – MASKING TAPE – 2"	roll	5
TAPE – PACKAGING , 2"	roll	5
TAPE – TRANSPARENT, adhesive, 1 inch	pcs.	10
TAPE – TRANSPARENT, adhesive, 2"	pcs.	5

Very truly yours,

Name and Signature of Representative

Name of Company : _____

Address of Company : _____

Contact Person : _____

Contact Number : _____

Email Address : _____