



# EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سـفارة جمهورية الفلبين

AMMAN

RFQ No. **04** -2022

## REQUEST FOR QUOTATION

The Philippine Embassy in Amman, Hashemite Kingdom of Jordan will undertake procurement of various office equipment through Small Value Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Procurement of Various Office Equipment
- Specifications : Please see attached Annex "A"
- Delivery Date: : Within fourteen (14) days upon issuance of Notice to Proceed
- Terms and Conditions :
1. Bidders shall provide correct and accurate information, such as name of company, address, email address, name of contact person, and telephone number as required in the attached form.
  2. Award of Contract shall be issued to the lowest calculated and responsive bid which complies with technical specifications and other terms and conditions.
  3. Price quotation to be denominated in Jordanian dinar shall include all taxes, duties and/or levies payable.
  4. The Embassy reserves the right to reject any and all quotations, declare a failure or not to award the contract for any justifiable and reasonable grounds.

Interested bidders may submit their price quotations (please see sample ANNEX "A") not later than 20 March 2022 at 12 noon.

Open quotations may be submitted directly to the Embassy with address at Villa No.1 and No. 12, Al Halab Street corner Al Sulayman Al Bilbeesi St., Abdoun, Amman, Hashemite Kingdom of Jordan or through email at [amman.pe@dfa.gov.ph](mailto:amman.pe@dfa.gov.ph)

For further information, please contact the Philippine Embassy at telephone number 06-590 1730.

  
**SHEILA MARIE G. ANDALES**  
BAC, Chairperson and  
Vice Consul

9 March 2022

**ANNEX "A"**

**PRICE QUOTATION FORM**

The Philippine Embassy  
Villa No.1 and No 12, Al Halab St.,  
Corner Al Sulayman Al Bilbeesi St.,  
Abdoun, Amman, Hashemite Kingdom of Jordan

Sir:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the items, as follows:

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	pc	UV Light document scanner		
4	pc	UV Light Disinfection		
3	pc	Auto gel dispenser with stand		
1	pc	Temperature scanner with stand		
		XXXX		
		TOTAL		

Very truly yours,

\_\_\_\_\_  
Name and Signature of Representative

Name and address of Company : \_\_\_\_\_

Contact Person : \_\_\_\_\_

Contact Number : \_\_\_\_\_

Email Address : \_\_\_\_\_