



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

AMMAN

RFQ No. **09**-2022

REQUEST FOR QUOTATION

The Embassy of the Philippines in the Hashemite Kingdom of Jordan will be moving from its office and will undertake procurement of services of a moving company through Small Value Procurement under Negotiated Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Hiring the services of a moving company for the transfer of Embassy office from Abdoun, Amman to its new location in Sweifah, Amman, Jordan

Specifications : Please see attached Annex "A" for the scope of work

Delivery Date : Within seven (7) days upon issuance of Notice to Proceed

Terms and Conditions:

1. Bidders shall provide correct and accurate information, such as name of company, email address, name of contact person, telephone number.
2. Price quotation to be denominated in Jordanian Dinar shall include all taxes, duties and/or levies payable.
3. The Embassy reserves the right to reject any and all quotations, declare a failure or not to award the contract for any justifiable and reasonable grounds.

Interested bidders may visit the Embassy premises to inspect the items and to check the full details of the scope of work.

Open quotations may be submitted directly to the Embassy with address at Villa No.1 and No. 12, Al Halab Street corner Al Sulayman Al Bilbeesi St., Abdoun, Amman, Hashemite Kingdom of Jordan or through email at amman.pe@dfa.gov.ph, not later than 05 May 2022 at 12:00 noon (Please see attached sample price quotation form ANNEX "A").

For further information, please contact the Philippine Embassy at telephone number 06-590 1730.


SHEILA MARIE G. ANDALES
BAC, Chairperson

27 April 2022

Villa No. 1 and No. 12 Halab St. corner Al Suleiman Al Bilbeesi St., Abdoun, Amman,
Hashemite Kingdom of Jordan

Tel. no. (+962) 6 - 590 -1730 / Fax no. (+962) 6 - 592 - 3744

<http://www.ammanpe.dfa.gov.ph> Email amman.pe@dfa.gov.ph

ANNEX "A"**PRICE QUOTATION FORM**

The Philippine Embassy
Villa No.1 and No 12, Al Halab St.,
Corner Al Sulayman Al Bilbeesi St.,
Abdoun, Amman, Hashemite Kingdom of Jordan

Sir:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the items, as follows:

SPECIFICATION	QTY	UNIT PRICE	TOTAL PRICE
Hiring of a moving company for the transfer of Embassy office, from Abdoun, Amman to its new location in Sweifah, Amman, Jordan			
SCOPE OF WORK			
Handling and transportation for the transfer of the following:			
LOT 1			
• All office furniture (office and conference tables, cabinets, monobloc chairs and tables)			
• Office and ICT Equipment			
• Documents and files			
• Four (4) air conditioning units			
• Two(2) doors			
• Flag poles			
• Supplies and other materials			
• Steel fence around the premises			
• Curtains and curtain rods			
• Cashier counter, consular counter, information counter and consular pantry partition			
• Emergency lights, door stopper, and other fixtures			
• Satellite plate			
• Kitchen equipment (Refrigerator, gas range, coffee machine, toaster, and other kitchen items)			
• Garden equipment, tools and plants			
• All other items inside the old chancery			

LOT 1			
<ul style="list-style-type: none"> • Dismantling of ICT Equipment <li style="padding-left: 20px;">20 units of computer <li style="padding-left: 20px;">6 units of photocopier 			
LOT 1			
<ul style="list-style-type: none"> • Dismantling of cashier counter, consular counter, and pantry partition 			

Conforme:

Signature over printed name

Name and address of Company : _____

Contact Person : _____

Contact Number : _____

Email Address : _____