



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

AMMAN

RFQ No. **02** -2023

REQUEST FOR QUOTATION

The Philippine Embassy in Amman, Hashemite Kingdom of Jordan will undertake procurement of various Office Equipment through Small Value Procurement under Negotiated Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Procurement of Various Office Equipment

Specifications : Please see attached Annex "A"

Approved Budget for the Contract: One Thousand Five Jordanian Dinar (JoD 1,005.000)

Delivery Date: : Within seven (7) days upon issuance of Notice to Proceed

Terms and Conditions :

1. Bidders shall provide correct and accurate information, such as name of company, address, email address, name of contact person, and telephone number as required in the attached form.
2. All quotations exceeding the Approved Budget for the Contract (ABC) shall be automatically rejected.
3. Award of Contract shall be issued to the lowest calculated and responsive bid which complies with technical specifications and other terms and conditions.
4. Price quotation to be denominated in Jordanian dinar shall include all taxes, duties and/or levies payable.
5. The Embassy reserves the right to reject any and all quotations, declare a failure or not to award the contract for any justifiable and reasonable grounds.

Interested bidders may submit their price quotations not later than 13 April 2023 at 12 noon, (please see ANNEX "A").

Open quotations may be submitted directly to the Embassy with address at Building No. 20, Salah Touqan Street, Kharbit Al-Sweifieh, Amman, Jordan or through email at amman.pe@dfa.gov.ph

For further information, please contact the Philippine

Embassy at telephone number 06-590 1730.


SHEILA MARIE G. ANDALES
BAC, Chairperson and
Vice Consul

03 April 2023

ANNEX "A"

PRICE QUOTATION FORM

The Philippine Embassy
Building No. 20, Salah Touqan Street,
Kharbit Al-Sweifieh,
Amman, Hashemite Kingdom of Jordan

Sir:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the items, as follows:

Item	Specification	UNIT	QTY	UNIT PRICE	TOTAL
	1 LOT				
Filing Cabinet	Steel, 4 drawers, off white	pc	3		
Filing cabinet	Steel, 2 doors, off white	pc	2		
Electric fan	With stand, white	pc	1		
Camera stand	Tripod	pc	1		

TOTAL

Very truly yours,

Name and Signature of Representative

Name of Company : _____
Address of Company : _____
Contact Person : _____
Contact Number : _____
Email Address : _____