



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سفارة جمهورية الفلبين

AMMAN



RFQ-7-2024

REQUEST FOR QUOTATIONS

Foreign Language Training Program for Modern Standard Arabic

The Embassy of the Republic of the Philippines in Amman is inviting qualified professional service providers to submit service/price quotations for **PROFESSIONAL FOREIGN LANGUAGE TRAINING PROGRAM FOR MODERN STANDARD ARABIC SERVICES** for a minimum contract period of three (3) months from 01 August to 31 October 2024.

The following minimum requirements and scope of work include, but not limited to the following:

1. Arabic language training program to be conducted in modern standard arabic - either or both in Aamieh and Fusha dialects;
2. Learning modality should be hybrid module, with both face-to-face sessions, preferably conducted at the chancery, and with asynchronous learning platform;
3. Cost of tuition fees, assessment tests, progress reports, course materials, certificates and other learning resources should be included in the total contract price.
4. Minimum of eight (8) personnel from the Embassy, with different proficiency levels, will participate in the language program.
5. Periodic assessments and reports to be provided by service provider to determine progress of participants and recommendations for further advancement;
6. Availability of reliable customer service support for ongoing coordination and assistance;
7. Contract will be subject to termination or renegotiation on either party by giving one-month advance notice;
8. Authorized Signatory: **Wilfredo C. Santos**
Ambassador
9. Quoted price should be in Jordanian Dinar and should include all applicable taxes, duties and/or levies payable;
10. Payment for services will be paid directly to the contracted agency;
11. Service providers should accept a send-bill payment arrangement and on agreed terms and conditions.

The procurement will be undertaken in accordance with all pertinent and applicable procurement rules and regulations.

Please quote your best offer, subject to the Terms and Conditions provided.

Open quotations may be submitted through email amman.pe@dfa.gov.ph or in person at the Embassy of the Republic of the Philippines located at No. 20 Salah Touqan Street, Kharbit Al Sweifieh, Amman, Jordan.

For further information, you may call us at (+962) 7-7798-8818.

We look forward to your continued cooperation on matters of mutual concern and we hope to receive feedback from you as soon as possible.

Sincerely yours,


JOHN DANILLO G. JIAO, JR.
Administrative Officer

15 April 2024

Terms and Conditions: 1) Bidders shall provide correct and accurate information, such as name of company, address, email, contact information, 2) Award of contract shall be issued to the lowest calculated and responsive bid which complies with the technical specifications and other terms and conditions, 3) The Embassy reserves the right to reject any and all quotations, declare a failure of bidding or not to award the contract for any justifiable and reasonable grounds.



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NOTICE OF AWARD

07 July 2024

Dear Sir,

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Amman, Jordan as contained in its Resolution No. 011-2024, the Embassy is awarding the procurement of a service provider to conduct an Arabic Language Training Program for eight (8) employees of the Embassy, from August to October 2024 to Berlitz Jordan, in the total amount of **One Thousand Nine Hundred Twenty-four Jordanian Dinar (JoD 1,924.000)** only, including taxes and other charges, subject to the Department's existing accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

WILFREDO C. SANTOS

Ambassador and
Head of the Procuring Entity

The Manager
Berlitz Jordan
Shmeisani, Prince Shaker Bin Zeid Street,
Bldg. # 46, P.O. Box 942250,
Amman, Jordan



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

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AMMAN

NOTICE TO PROCEED

31 July 2024

Dear Sir,

Please be informed that pursuant to the Notice of Award dated 07 July 2024, signed by the Philippine Ambassador and Head of the Procuring Entity (HOPE), the **Berlitz Jordan**, is hereby given this Notice to Proceed and render its services to conduct an Arabic Language Training Program for eight (8) employees of the Embassy, from August to October 2024, in the total amount of ONE THOUSAND NINE HUNDRED TWENTY-FOUR JORDANIAN DINAR (JoD 1,924.000) only, inclusive of all taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

WILFREDO C. SANTOS

Ambassador and

Head of the Procuring Entity

The Manager
Berlitz Jordan
Shmeisani, Prince Shaker Bin Zeid Street,
Bldg. # 46, P.O. Box 942250,
Amman, Jordan

Building No. 20, Salah Touqan Street, Kharbit Al-Sweifieh, Amman,
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