



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

سـفارة جمهورية الفلبين

AMMAN



RFQ - 17 - 2024

REQUEST FOR QUOTATIONS Professional Security Guard Services

The Embassy of the Republic of the Philippines in Amman is inviting qualified professional service providers to submit service/price quotations for **PROFESSIONAL SECURITY GUARD SERVICES** for a contract period of twelve (12) months from 01 January 2025 to 31 December 2025.

The following minimum requirements and scope of work include, but not limited to the following:

1. Deployment on-site of highly qualified, trained and experienced security and protection officers/guards to secure and protect all embassy personnel, premises and properties;
2. Security group detailed at the chancery will be under the administrative control and supervision of the Embassy and will perform duties and guidelines as per instructions;
3. Guards with military/police and/or security services experience is highly preferred;
4. Must be 30 to 45 years old;
5. Two (2) professional security officers/guards will work for 12-hour shifts, 7 days a week, including weekends and holidays;
6. Scheduled monthly onsite visit/consultation by a security manager or specialist;
7. Contract will be subject to termination or renegotiation on either party by giving one-month advance notice;
8. Authorized Signatory: **Wilfredo C. Santos**
Ambassador
9. Quoted price should be in Jordanian Dinar and should include all applicable taxes, duties and/or levies payable;
10. Payment for professional security services will be paid directly to the contracted agency;
11. Bidders should accept a send-bill payment arrangement every end of the month.

The procurement will be undertaken in accordance with all pertinent and applicable procurement rules and regulations.

Please quote your best offer, subject to the Terms and Conditions provided. You may submit your quotation duly signed by the authorized representative not later than **12 December 2024, 1200H.**

Open quotations may be submitted through email amman.pe@dfa.gov.ph or in person at the Embassy of the Republic of the Philippines located at No. 20 Salah Touqan Street, Kharbit Al Sweifieh, Amman, Jordan.

For further information, you may call us at (+962) 7-7798-8818.

We look forward to your continued cooperation on matters of mutual concern and we hope to receive feedback from you as soon as possible.

Sincerely yours,


JOHN DANILO G. JIAO, JR.
Administrative Officer

01 December 2024

Terms and Conditions: 1) Bidders shall provide correct and accurate information, such as name of company, address, email, contact information, 2) Award of contract shall be issued to the lowest calculated and responsive bid which complies with the technical specifications and other terms and conditions, 3) The Embassy reserves the right to reject any and all quotations, declare a failure of bidding or not to award the contract for any justifiable and reasonable grounds.