



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
سفارة جمهورية الفلبين  
AMMAN

RFQ No. 09-2023

**REQUEST FOR QUOTATION**

The Philippine Embassy in Amman, Hashemite Kingdom of Jordan will undertake lease of photocopier machine through Small Value Procurement under Negotiated Procurement in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- Name of Project : Lease of Six (6) Units of Photocopier Machine (6 color)
- Specifications : Please see attached Annex "A"
- Approved Budget For the Contract : Nine Hundred Jordanian Dinars (JoD 900.000) per month
- Delivery Date: : 01 January 2024
- Terms and Conditions :  
1. Rental period: One year (01 January 2024–31 December 2024)  
2. Warranty of parts and services on the duration of the rental  
3. Replacement Service Unit in case of major repair  
4. Payment: After the end of each month of lease  
5. Bidders shall provide correct and accurate information, such as name of company, address, email address, name of contact person, and telephone number as required in the attached form.  
6. Price quotation to be denominated in Jordanian dinar shall include all taxes, duties and/or levies payable.  
7. The Embassy reserves the right to reject any and all quotations, declare a failure or not to award the contract for any justifiable and reasonable grounds.

Interested bidders may submit their price quotation (please see sample ANNEX "A") not later than 21 December 2023 at 12 noon.

Open quotations may be submitted directly to the Embassy with address at Building No. 20, Salah Touqan Street, Kharbit Al-Sweifieh, Amman, Hashemite Kingdom of Jordan or through email at [amman.pe@dfa.gov.ph](mailto:amman.pe@dfa.gov.ph)

For further information, please contact the Philippine Embassy at telephone number 06-590 1730.

  
ANGELINA PAYUMO  
Acting BAC Chairperson

11 December 2023



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES

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AMMAN

## NOTICE OF AWARD

27 December 2023

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Embassy of the Philippines in Amman, Jordan as contained in its Resolution No. **069-2023**, the Embassy is awarding the lease of seven (7) units of color photocopier machine for the use of the officers and staff of the Embassy in the total amount of One Thousand Fifty Jordanian Dinars (JoD 1,050.00) per month for the period of one year (01 January 2024 –31 December 2024) only to **Magnanimity IT Solutions**, subject to the signing of the Job Order.

Very truly yours,

**WILFREDO C. SANTOS**  
Ambassador and  
Head of the Procuring Entity

The General Manager  
Magnanimity IT Solutions  
Amman, Jordan



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## NOTICE TO PROCEED

01 January 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 27 December 2023, issued by the Ambassador and Head of the Procuring Entity (HOPE), **Magnanimity IT Solutions**, is hereby given this Notice to Proceed and render its services for the lease of seven (7) units of color photocopier machine for the use of the officers and staff of the Embassy for the period of one (1) year, from 01 January 2024 to 31 December 2024 in accordance with the requirements for procurement.

Very truly yours,

**WILFREDO C. SANTOS**  
Ambassador and  
Head of the Procuring Entity

The General Manager  
Magnanimity IT Solutions  
Amman, Jordan